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**ISLAND COUNTY COMMISSIONERS' WORK SESSION SCHEDULE
NOVEMBER**

**REGULAR WORK SESSION
1st WEDNESDAY, NOVEMBER 4, 2009**

9:00 a.m. Public Works
10:00 a.m. GSA
10:15 a.m. Human Services
10:30 a.m. Treasurer
10:45 a.m. Law & Justice
11:15 a.m. Health Department

NOON BREAK

1:00 p.m. Planning Department
2:00 p.m. Clerk
2:15 p.m. Chairman's Agenda:
Overview of Lodging Advisory Committee

2:30 p.m. Budget Director *-further discussion on 2010 budget*

The Board of County Commissioners meets in Work Session routinely on the first three Wednesdays of each month (unless otherwise scheduled). Work Sessions are held in the Annex Building, Commissioners' Hearing Room, #B102, 1 NE 6th Street, Coupeville, Wa.

Work sessions are public meetings which provide an opportunity in an informal workshop format for the Board to review in detail ongoing issues with individual departments and elected officials. This time also is used for the Board to meet with other agencies, committees and groups to discuss specific topics of mutual interest. Items are typically first reviewed at Work Session before being scheduled on the agenda for the Board's regular business meetings held on Mondays.

Times for each department are approximate. Due to time constraints, a time slot scheduled for a specific department may be revised (earlier or later) as the Work Session progresses. Because of the workshop format and time sensitivity of certain items, topics may be discussed that are not included on a department's agenda.

Persons requiring auxiliary aids/services should call Island County Human Resources at 360 – 679-7372, 629-4522 Ext. 7372, or 321-5111 Ext. 7372 – at least 24 hours prior to the meeting.

BOCC:pd

cc: Elected Officials
Appointed Department Heads
Press

Pam Dill



**ISLAND COUNTY PUBLIC WORKS
COMMISSIONERS AGENDA
~ WORK SESSION ~
November 4, 2009 @ 9:00 a.m.**

*Bill Oakes, Director/County Engineer
Steven P. Marx, Assistant Director
Randall C. Brackett, Assistant County Engineer*

County Commissioners: John Dean, Chairman
Helen Price-Johnson, Member
Angie Homola, Member

Staff: Pam Dill

Public Works Staff Present:

Others Present:

I. Solid Waste

A. Subject: Purchase of Used TP-150 Solid Waste Compactor
Attachments: Briefing Summary
Proposed Action: Discussion –
Action:

B. Subject: Roadside Recycling on Whidbey Island: Summary of Community Meetings & Recommendation to Proceed with Draft Service Level Ordinance
Attachments: Memo
Proposed Action: Discussion –
Action:

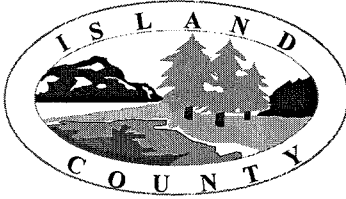
II. Roads

A. Subject: Discuss Purchase of Four Sanders for One Ton Utility Trucks
Attachments: Copy of Purchase Order & Three Quotes
Proposed Action: Discussion –
Action:

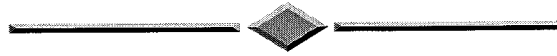
B. Subject: Supplemental Agreement No. 6 – Herman Traffic Engineering
Attachments: Supplemental No. 6; PW0620101
Proposed Action: Discussion –
Action:

III. Public Works

A. Subject: Lochner Contract Supplemental Agreement No. 3
Attachments: Supplemental Agreement No. 3
Proposed Action: Discussion –
Action:



ISLAND COUNTY
GENERAL SERVICES ADMINISTRATION



Betty J. Kemp, Director x7378

GSA WORK SESSION AGENDA
Nov 4, 2009

PROPERTY MANAGEMENT

- Amendment #1 to Kaul Building Lease (RM-GSA -06-0039)-Original term of lease expires 18 May 2010. Island County employees have vacated the building to be housed in county owned building. The Lessor has agreed to terminate lease effective 9 Nov 2009.

CONSERVATION FUTURES

- Funding Agreement 2009 CFF Swan Lake Project (RM-GSA-09-0414); Amount: \$10,000: Swan Lake M&O funds a public education effort by the applicants and noxious weed clean up by volunteers.

RISK MANAGEMENT

- Claim for Damages-City of Oak Harbor (R09-21-CD); Amount: \$9,161.34.

MISCELLANEOUS

HUMAN SERVICES
Work Session Agenda
November 4, 2009

Administration:

1. Request for PAA Approval

Discussion

Mental Health

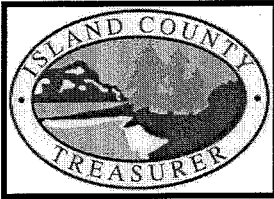
2. Karen Lewis – Impact for Life
P.O. No.: 8677
Amount: \$4,800

Attachment

Veterans

3. Draft Veteran's Assistance Fund Policy and
Draft Veteran's Assistance Fund Procedures

Attachment



TREASURER'S OFFICE WORK SESSION AGENDA

November 4, 2009

1. Personnel Matter
 - 1.1 Resignation of Administrative Assistant effective Nov. 6th.
 - 1.2 Action requested: Approval for rehire.
2. Technology: Report: Conference call with True Automation.
 - 2.1 5 point plan.
 - 2.2 Response to Treasurer's concerns.
 - 2.3 Follow-up conference call regarding TA proposal.

Fax 360-679-7371 MarkB@co.island.wa.us

Information only – Interlocal Agreement between Island County and Whatcom County for the Northwest Minichain Agreement. Term of agreement January 1, 2010 through December 31, 2010. Annual Compensation amount \$11,810.00. Will be ready for signature on agenda November 9, 2009.

Juvenile
Staff Session
NOVEMBER 4, 2009

- Contract Amendment of the Professional Service Agreement Chemical Dependency Disposition Alternative between Island County and Phoenix Recovery
- Change in vendor rates.

ISLAND COUNTY HEALTH DEPARTMENT
M E M O R A N D U M
October 30, 2009

TO: John Dean, Chairman
Board of County Commissioners

FROM: Keith Higman
Health Services Director

SUBJ: Health Department Work Session – Wednesday, November 4, 2009

Administration

1. Subject: Department of Health – Consolidated Contract
Description: Contract No. C14949, Amendment No. 20
Contract Amount: \$ 2,800,187
Amendment Amount: \$ 132,650
Continues funding for Public Health Emergency Preparedness & Response for H1N1 mass vaccination activities
Attachment: Yes
Proposed Action: Approval to move forward for BICC signature
2. Subject: Amendment to PAA
Description: PAA for a Public Health Nurse II, funded by H1N1 emergency response funding, for 20/hours per week was approved at 10/21 staff. Requesting to amend the PAA to 26/hours per week. Public Health Nurse II, currently on staff and facing layoff status due to program termination, wants to move into the H1N1 program at current 26/hours per week level.
Attachment: No
Proposed Action: Approval to move PAA forward for BICC signature at 26/hours per week.

Environmental Health

No agenda items

Nursing Services

No agenda items

Assessment

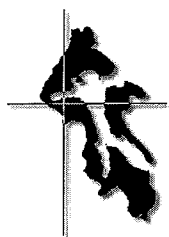
No agenda items

PROSECUTING ATTORNEY'S OFFICE

Staff Session

NOVEMBER 4, 2009

-
- Work load update



ISLAND COUNTY PLANNING & COMMUNITY DEVELOPMENT

COMMISSIONERS AGENDA

- *Work Session* -

November 4, 2009 @ 1:00 p.m.

Discussion:

Land Use & Building Permit Fee Schedules

Other agenda items as time allows

Discussion:

Open Timber tax classification program and process:

Planning staff will answer questions regarding Open Timber applications and the process. The current application 347/08 OPS, Open Timber recommendation to approve 5.18 acres will be used as an example in the discussion.

Continued discussion:

Planning Commission Findings:

2009 Annual Docket item on Mini Storage – amendments to the standards that govern mini storage facilities within the Rural zone.

Requested Action: Provide direction on ordinance(s) to present for public hearing.

Discussion:

Outstanding 2005 Planning Commission Docket Item:

In 2005 the Planning Commission issued recommendation on CPA 063/05 for Business Storage outside of UGAs. The ordinance has never been scheduled for BICC action.

Requested Action: Provide direction on bringing this 2005 docket item to resolution.

Continued discussion:

Permit tracking timeframes:

State required time frames / County Code

Requested Action: Provide direction regarding possible zoning code amendments pertaining to permit processing.

ISLAND COUNTY CLERK

STAFF SESSION **NOVEMBER 4, 2009**

- **Budget adjustment for end of year expenditures**
- **Discuss court records storage issues**

**BUDGET DIRECTOR
WEDNESDAY, NOVEMBER 4, 2009
WORK SESSION**

Further discussion on 2010 Budget